

## Senior Project Manager – MP-II/MP-III

### TORs

- Assist Project Director in Leading the project as Head of the PIU and overall operations of the project, in coordination with and assistance from other supporting wings at SPA.
- Assist Project Director in providing strategic directions to implementing partners, especially Health department, for their respective roles in the project.
- Assist Project Director in Overseeing and, as appropriating, providing technical support to the team in the planning of day-to-day operations including the development/update of Operations Manuals/Guidelines, Annual Work Plan and Budgets, Annual Procurement Plans, Monitoring and Evaluation Plan, and implementation arrangements for all components of the project.
- Assist Project Director in Coordinating and ensuring the availability of standardized consolidated Budgets as well as Quarterly, Biannual and Annual Work-plans and implementation reports from the respective implementing agencies and timely submission of same to the World Bank.
- Assist Project Director in Reporting environmental and social incident/accident and grievances to the World Bank in accordance with ESIRT Guidelines.
- Assist Project Director in Overseeing logistic plans, identifying the need of resources and fill gaps to ensure smooth implementation of the project.
- Assist Project Director in Supervising, where appropriate, and coordinating various procurement committees constituted for the hiring of consulting/non-consulting services including goods/equipment at the PPA and other partners (if need be), in accordance with the World Bank guidelines.
- Assist Project Director in Supervising and coordinating the monitoring progress on deliverables under procurement contracts and providing feedback as necessary, and coordination of the work of the consultants consistent with the overall project implementation plan.
- Assist Project Director in ensuring the implementation of the project in accordance with the requirements of the PC-I, Operations Manual and guidelines of the World Bank.
- Assist Project Director in supervising the PIU staff, in the performance of their respective duties, including procurement, E&S, project monitoring and evaluation, financial management, progress and financial reporting, and ensure efficient functioning of the unit.
- Assist Project Director in Managing and administering a large, diverse team of professional/technical experts and support staff both directly and through cascading managers/supervisors.